

Minutes
Imagine-Broward County, Inc
Imagine School at Broward
June 15, 2016
5:30 p.m.
FINAL

Imagine - Broward

Ananda Rampat (Board Chair Member) - in attendance
Leslie Adams (Board Member) - not in attendance
Michael Goldberg (Board Member) - in attendance
LuAnn Comes (Board Member) - in attendance

Welcome

- Mr. Rampat called the meeting to order at 5:35 p.m. Roll call of board members indicated a quorum was present with Mr. Rampat, Mr. Goldberg, and Ms. Comes in attendance. He welcomed the Board and public to the meeting.

Public Notice

- Mrs. Tracy indicated that the meeting was publicly noticed by website, parent newsletter and flyers posted around the school.

Reading of Minutes

- Minutes of the May 9, 2016 meeting were reviewed. Leslie Adams had emailed two changes prior to the meeting. The spelling of Mr. Siddiqui's name was corrected and the word "signing bonus" was corrected to say "sign-on bonus". Michael Goldberg made a motion to accept the minutes with the two corrections. Second was by Ananda Rampat. Motion was carried unanimously.

Principal's Report

- Summary of Principal's Report (See Attached) Additional comments are listed below.
- The current projected enrollment for 2016-2017 is 865. Since current enrollment is 833, plans to call families for pupil enrollment in specific grade levels have been made.
- The cluster configuration will continue with modifications. The direction is to have a cluster of K-K, 1-1, etc. Since part of the teacher evaluation is based on reading scores, this concept will have every teacher teaching reading therefore bringing the system into state alignment for teacher achievement.
- Venture Design sells services to charter schools. Purchased from them for next year will include the health screenings, all tests required, and the Athletic Program.
- The majority of the staff is returning. However, the music teacher is moving to Chicago and will not return. Additionally, no position was available for Ms. Walker, the interim sub.
- FSA scores were reviewed and discussed regarding the following. A question was asked about the drop in the scores of the 7th graders. Since these scores were the first look at the 2016 FSA scores, administration indicated additional analysis will need to be conducted. Questions were asked regarding where enrolled students live and whether that was a contributing factor. The open boundaries and lottery system used by the school was explained. How the state bands schools for multiple factors was also explained.
- The Drama Program is being expanded. The first production will be "Legally Blond". The Coral Springs Charter auditorium has already been secured for two productions for next year.

- The PTO is in the process of planning events for 2016-2017. Possible events are listed on the Principal's Report.
- The work on the roof will be starting. BEST is coming on Thursday. All workers are cleared. A site supervisor will be assigned. Their equipment will be located in the front of the school so no conflict arises with Camp Imagine. A July 31 completion date is still anticipated.

Audit Engagement Letter

- An RFP for Auditor services has been put out. Five firms submitted. An audit committee met and reviewed the proposals. Continuation with the current firm was decided unanimously. The proposals will all be sent to the board members for review.

Contracts 2016 - 2017

- The meal program will have a new vendor for next year. In review of the proposals, the costs were very close, so students should not see a difference in cost. However, the quality of the product seemed better with the new vendor. This year's kitchen problem was really due to a vendor situation.
- The cleaning contract with O'Dara is being renewed after review.

Budget 2015-2016

- The current school year's budget was reviewed. The June projection does not include the Pay for Performance of approximately \$22,000.

Projected Budget 2016-2017

- The projected budget is due to the District by June 30 and is based on the 864 population.
- The revenue increase for next year will be minimal. We are still waiting for the exact revenue figures.
- The capital revenue will be given as a base amount unless 75% of the students are on Free and Reduced Lunch or 25 students are ESE students.
- There is a contingency for Pay for Performance in the budget.
- A discussion on budget items included a request for a teacher salary schedule.
- A motion was made by Michael Goldberg and seconded by LuAnn Comes to approve the preliminary budget for 2016-2017. It was carried unanimously.

Uniforms

- A new funding opportunity may be available for \$10 per child with an approved student attire.
- A discussion of the current uniform policy was held. To qualify for the funding opportunity the middle school uniform color needed to be changed to the same as the elementary and the Jeans Club would need to be explained.
- A motion was made by Michael Goldberg and seconded by LuAnn Comes to change the color of the Middle School uniform and apply for the funds. It was carried unanimously.

Financial Report of Charter Schools

- The report will be included on the school's website.
- This is part of the monitoring system for the state and district.

Out of Field Waivers

- Presently teachers teaching out of field are coded and sign a letter to agree to get the certification within a certain time period.

- Now a transfer process out of the teacher's class must be listed in the student handbook or similar publication. This will be handled for the 2016-2017 school year.

Pledge of Allegiance to the Flag

- According to the new state statute, a notice of the right not to participate will be published in the student handbook or code of conduct. This is a change from the previous statute indicating a notice had to be conspicuously posted in the classroom. This will be handled for the 2016-2017 school year.

Regional Director Input

- This is Mrs. Adams final board meeting due to term limits. Her plaque for service was displayed. Ms. Vernon will make sure to get it to her.
- Ms. Vernon commended Mrs. Tracy, the school's staff and Elsa for their diligence and hard work for the past school year.

Public Input

- Femi Adeniji provided kudos to Mrs. Tracy, encouraged support for the middle school, and reminded others to make complaints directly to her so she can follow through.
- Kaydee Glick concurred with Femi Adeniji about the kudos to Mrs. Tracy. Her one concern was the lack of a school nurse for proper medical attention. She inquired if a retired nurse could be used. She questioned if finding a nurse could be addressed.
- Mr. Tarquinio inquired about the \$140,000 in reserves. He recognized that the school was financially ok and the budget was balanced but was concerned about the teacher salaries.

Board Input

- The board agreed to meet August 2 at 5:30 pm. and decide future dates at that time.
- Ananda Rampat thanked Mrs. Tracy for her stellar work and commended her for her work. He thanked the Board members and the members of the public for their participation.

Adjournment

- A motion to adjourn the meeting was made by Michael Goldberg and seconded by LuAnn Comes. The motion was passed. The meeting was adjourned at 7:25 pm.

Minutes respectfully submitted by
LuAnn Comes

Upcoming meetings for 2016 - 2017 School Year:

August 2, 2016